

No. 45/12/2019-Ad.I(A)/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

NH-8, Mahipalpur,
New Delhi - 110037

Dated 11th December, 2023

To

The Directors General/ Inspectors General of Police/Directors of all CPOs and CAPFs.

Subject: Filling up of the one post of Deputy Director from Non-IPS officers serving in CPOs and CAPFs on deputation basis for a period of three years.

Sir/Madam,

This Bureau is in the process of filling up of the one vacant post of Deputy Director meant for IPS officers, from non-IPS officers in Level-13A (pre-revised Grade Pay of Rs. 8900/-) on deputation basis for a period of three years or until an IPS officer is posted by MHA, whichever is earlier.

2 The officer serving in analogous post i.e. Level-13A (pre revised Grade Pay Rs.8900/-) or having 02 (two) years of regular service in Level-13(pre-revised Grade Pay of Rs.8700/-) or having 06(six) years of regular service in Level-12 (pre-revised Grade Pay of 7600/-) are eligible for the post of Deputy Director.

3. If selected, the candidate should be relieved immediately.

4. Applications of suitable officers who are eligible, willing and can be relieved immediately if selected, may please be sent to this Bureau [Assistant Director (Admn.), National Crime Records Bureau, Ministry of Home Affairs, NH-8, Near SSB, Mahipalpur, New Delhi - 110037] in the prescribed proforma (**Annexure - I**) alongwith complete and up-to-date attested copy of APAR Dossiers for the last 5 years of the officers **within a period of 45 days** from the date of issue of this letter. While forwarding the application it may also be verified and certified that the particulars furnished by the officers are correct and no disciplinary case is either pending or contemplated against them. The integrity of the officers may also be certified.

5. The officers who have experience in Establishment, Administration and Procurement matters would be given preference.

6. It is requested that wide publicity may be given to the vacancy

circular among the eligible officers under your administrative control.

Yours faithfully,

Signed by
 Rajeshwar Lal **(RAJESHWAR LAL)**
Assistant Director (Admn)
 Date: 11-12-2023 16:53:02
 Tel No. 26735521
 Email: rajeshwar.lal@ncrb.gov.in

Copy to :

1. DCT for uploading the same on the website of the Bureau.
2. Shri Santosh Kumar, Commandant, WS Division, MHA, Jaisalmer House, New Delhi with a request to get it uploaded on the MHA's Website for wider publicity.

Annexure-I

BIO-DATA PROFORMA

1	Name (in Block letters)	
2	Date of Birth (in Christian era)	
3	Contact details	
4	Date of retirement under Central/State Government Rules	
5	Educational Qualification	
6	Details of professional courses/Training attended	
7	Present post held and the date from which held (ad hoc appointments not to be mentioned), its scale of pay including name of the organization	
8	Substantive post held and the date from which held its scale of pay	
9	Pay scale/Level in which presently posted including pay	

I have carefully gone through the vacancy circular/advertisement and certify that I have not concealed or misrepresented any information and I am well aware that the Bio-data supported by documents submitted by me will be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date: _____

Address _____

Countersigned

(Employer with seal)**Certificate to be furnished by the employer/Head of Office/Forwarding Authority:-**

1. Certified that the particulars furnished by Shri/Smt/Kumari _____ are correct and he/she possesses educational qualifications and experience mentioned in **Annexure-I** above. If selected, he/she will be relieved immediately.
2. Also certified that:-
 - (i) There is no vigilance or disciplinary case pending/contemplated against him/her.
 - (ii) His/her complete APARs for the last 5 available years duly attested by an officer of the rank of Under Secretary to the Government of India or above are enclosed.
 - (iii) His/her Integrity is beyond any doubt.
 - (iv) No major/minor penalty has been imposed on him/her during the last 10 years/ a list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Signature**Name & Designation of Head of office/
Competent Authority****Office Seal****Dated :-****Place:-**

